



**Information & Enrollment Packet
2017-2018 School Year**

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The line of dots that run up our wall
Tell us our child is growing quite tall.
We are so eager to keep track of her height,
In her physical growth we take such delight;
But spiritual growth, which to God is a treasure,
We mustn't forget, and fail to measure.

Margaret Fishback Powers

Little Gracetown Preschool

OVERVIEW

Dear Parents,

Welcome to Little Gracetown Preschool! We are thrilled that your child is part of our preschool family, and we look forward to getting to know each student as they learn and grow this year. Each day will be filled with educational and fun activities that will help support the spiritual, academic, and social development of your child. We will be exploring a variety of concepts and themes this year within a safe and loving environment, and we are eager to begin.

We believe that quality communication is essential to your child's success while at Little Gracetown, as well as to ensure a great parent/teacher relationship. Each month you will receive a newsletter and calendar in your student's take home folder that will keep you apprised of weekly themes, class activities, field trips, guest speakers, and important events. We encourage you to contact us if you have any questions or concerns at any time.

We look forward to a great year!

Mission Statement

It is our desire to provide a discipleship program for both parent and child, wherein God's standards are incorporated into all aspects of learning—all for the glory of God, done in love and humility.

*You, however, continue in the things you have learned and become convinced of, knowing from whom you have learned them: and that from **childhood** you have known the sacred writings which are able to give you the **wisdom** that leads to **salvation** through faith which is in **Christ Jesus**. All Scripture is inspired by God and profitable for **teaching**, for reproof, for correction, for **training** in righteousness.
(2 Timothy 3:14-16)*

Goals

Our goal is to uphold the standard of conduct you have established in your home as it relates to respect of authority, peers and property. Three areas we will be concentrating on are:

1. Heart Training
2. Character Building
3. Academics

In educating our preschoolers and preparing them for their futures, we strive for a higher standard. Our first goal is in training, and instilling in the heart, biblical principles. Our second goal focuses on character building because it has been proven that a child who has built character through learned self-control also has a foundation for greater learning. Finally, like any good educational environment, we utilize an excellent academic curriculum.

We desire that the time your child spends in the Little Gracetown learning environment be an extension and reflection of your family's standards.

Little Gracetown Preschool

2017-2018 School Year Details

School Day/Time	Tuesday and Thursday from 9:00 am – 12:00 pm
School Year Dates	Tuesday, September 5, 2017 – Thursday, May 31, 2018
Vacation Days	Thanksgiving Break- November 21 and 23 Christmas Break – Last Day Thursday, December 14 Returning Tuesday, January 2 Easter Break –Tuesday & Thursday, March 27 & 29; Returning Tuesday, April 3
Teachers	Terri Millspaugh Sharon Gruner
Director	Erin Adams
School Location	Auburn Grace Community Church – Room 102 3126 Olympic Way, Auburn, CA 95603 (530) 823-8330
School Tuition	<p>The Tuesday / Thursday Class is \$225.00 per month (for 9 months). A \$200.00 discount is given if tuition is paid in full for the entire year; prior to or on the first day of school. Tuition, paid monthly, is due by the first school day of each month (September-May). All checks are made payable to ‘Auburn Grace Community Church’ or ‘AGCC’. If you would like to pay by credit card, please let the Preschool Director know and you will be given additional instructions. If finances are a concern, please contact the Preschool Director.</p> <p>A pre-paid tuition refund is available for any full months remaining in the current school year with 30 days written notification.</p> <p>Tuition covers all school materials, homework handouts, classroom supplies and teachers’ salaries. Extra expenses that may be incurred include: field trips, class t-shirt and snacks (parents provide on a rotation basis).</p>
Registration Fee	Non-refundable new student registration fee is \$100.00 which is due at the time of enrollment.

Curriculum

We use a variety of curriculums throughout our school year to reach our educational goals with our students. *FUNDamentals for Learning* is our primary curriculum. We also use *Zoo-phonics*, *Rod and Staff* and *About Three* from *Christian Light Publishing*, and our music curriculum is taken from *Musik Garten*. We are highly interactive in all we do, and encourage you to be so with your child at home. Periodically you will receive worksheets in your student's take home folder that you can use to re-enforce learning at home.

Our curriculum provides for all areas of a child's development:

spiritual	emotional	social
physical	cognitive	creative

Daily lesson plans include:

- Bible Time – Biblical virtues using Bible stories, puppet stories, life application examples and scripture memory.
- Movement Time - Working on large motor skills.
- Manipulative and Table Time – Working on fine motor skills.
- Fundamental Time – Developing age appropriate cognitive skills.

Our curriculum goals are realistic and attainable for most children in the age range for which they are designed. Below is an overview of our curriculum guide within most areas of learning.

Cognitive Skills, we believe, should not be limited to:

Colors	letters	shapes	numbers
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And therefore, we include *age appropriate* skills such as:

Auditory memory	Visual memory
Positions	Sequencing
Opposites	Rhyming
Name recognition	Number recognition
Alphabet recognition	Patterning
Size perception	Tracing alphabet (writing alphabet)
Tracing name (writing name)	Tracing numbers (writing numbers)
Matching	One to one correspondence
Graphing	Sorting / Classifying

Students will also focus daily on phonograms and expand the above mentioned skills in preparation for Kindergarten.

Fine Motor Skills:

Cutting	scrunching	tracing	kneading
tearing	matching	lacing	stacking
pinching			

Large Motor Skills:

Ribbon sticks	Crawling / Running / Walking	Hopscotch
Obstacle course	Bean bags	Balls
Tumbling	Rhythm instruments	Hula-Hoops
Midline crossing	Parachute	Scarves
Balloon catch	Marching	

Jump / Hop / Skip / Gallop
Arm / Shoulder / Hip / Leg Flexibility

Additional Skills:

Beginning sign language
Manners

Other Preschools

We recommend that you do **not** enroll your child in another concurrent preschool program. This tends to confuse the child due to differing structure/ expectations.

Parent Involvement

Parents provide the snacks on a rotation basis (assignments given at the Orientation Meeting). We do have a “no peanut” policy. Parents also have the opportunity to provide birthday treats for their children and assist with other special parties and events throughout the school year. We always welcome parents in our classroom.

Calendared Events

Orientation Meeting: Wednesday, August 23 at 6:45 p.m. in Room 100 at Auburn Grace Community Church (**ATTENDANCE REQUIRED**).

“Get Acquainted Open House Day”: Thursday, August 31, anytime between 9:30 and 11:30 a.m (Room 102). Bring your child to meet their teachers and get familiar with the classroom.



Commitment/Enrollment Form – 2017-18

Please complete and submit the following by mail (P.O. Box 6446, Auburn, CA 95604) or by email to preschool@auburngrace.com:

- 1) Commitment/Enrollment Form.
- 2) Emergency Information / Authorization & Medical Release Form.
- 3) A copy of your child's medical insurance card (front and back). Since we are a private school, immunization records are **not** required.
- 4) The \$100.00 registration fee. Check made payable to *Auburn Grace Community Church*.
- 5) A recent picture of your child.

Child's Full Name _____

Date of Birth _____ Age _____

Address _____

City & Zip Code _____

Home Phone _____ Email _____

Mother's Name _____

Mother's Cell Phone _____ Mother's Work Phone _____

Father's Name _____

Father's Cell Phone _____ Father's Work Phone _____

Any Previous School Attendance? _____ If so, where? _____

of Siblings _____ Names & Ages _____

Preferred Method of Communication: E-mail _____ Text _____ Phone call _____

Church Home? _____

Please list your child's strengths in his/her character (i.e., patient, kind, tenderhearted, etc.):

What area(s) in your child and/or parenting do you consider a 'challenge' or 'need'?

Little Gracetown Preschool

Emergency Information Authorization & Medical Release 2017-18

Child's Full Name _____

Does your child have any medical condition, allergies or take any medication the staff should be aware of? ___ If yes, please explain:

Please list those who have authorization to pick your child up, besides the parents. Please note: a written note is required from the parent before anyone else may pick up your child (if not on authorized list). A **picture ID will be checked**.

Pediatrician _____ Address _____

Phone _____

Dentist _____ Address _____

Phone _____

Medical Insurance Company _____ Policy # _____

Emergency Contacts (close friend, neighbor, relative):

Name _____ Relationship _____

Home Phone _____ Cell Phone _____

Name _____ Relationship _____

Home Phone _____ Cell Phone _____

This is to certify that my above named son/daughter has my permission to participate in classes held at Little Gracetown Preschool at Auburn Grace Community Church located at 3126 Olympic Way in Auburn, California. Understanding that all due care for the health and safety of all students will be exercised, I will not hold teachers, nor the church of location, nor any of its supervisors responsible for any accident or illness that may occur. I hereby empower the adult leaders of this preschool to secure the services of properly qualified medical personnel and to authorize the performance of any necessary medical or surgical procedures in the event of an accident or illness, with the understanding that every effort will be made to contact me before such action is taken. I also will assume all financial and legal responsibility involved.

Father's Signature _____ Date _____

Mother's Signature _____ Date _____